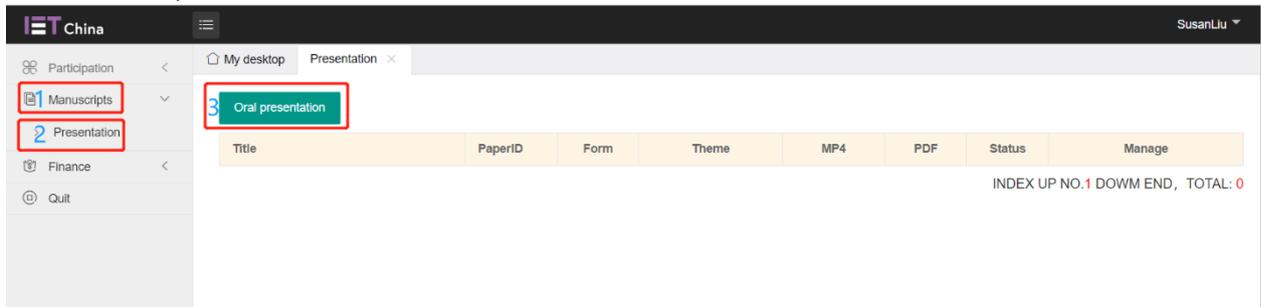


## RPG 2025

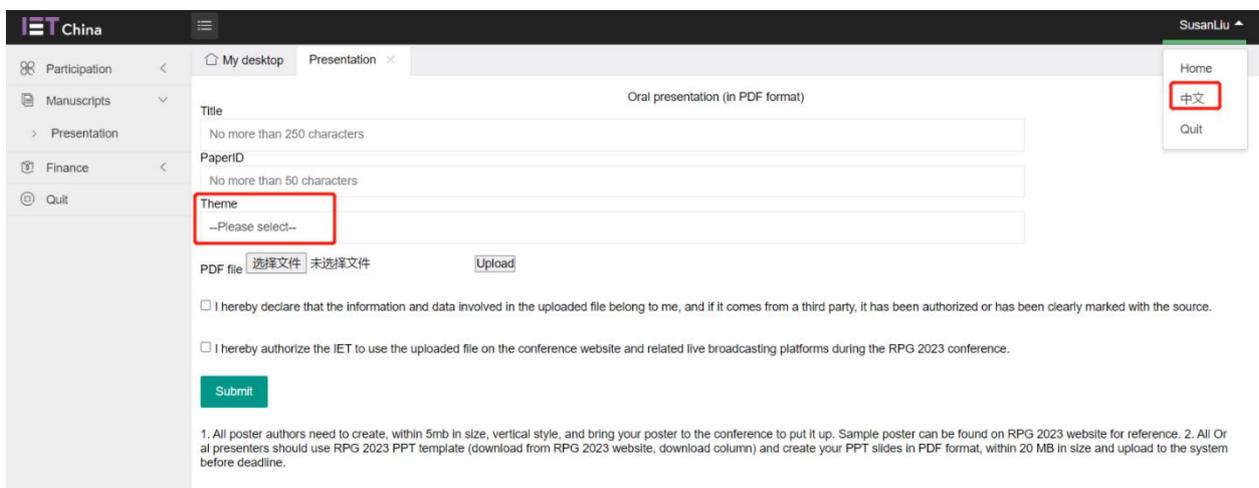
### How to prepare your presentation 如何准备报告

#### Prepare for an oral presentation 准备口头报告

- ❖ Firstly [register](#) for the conference by **01 September 2025**.  
首先需要在 2025 年 9 月 1 日之前[注册](#)并缴纳注册费
- ❖ Use the PPT template to create a slide ([download via the event website](#))  
使用 PPT 模板制作一个演讲幻灯片 ([模板可见参见会议网站](#))
- ❖ Save the PPT in PDF format and upload them via the registration system before **15 September 2025**.  
以 PDF 格式保存 PPT，通过注册网站内的上传链接在 **9 月 15 日**之前上传至系统。
- ❖ **Uploading PPT Slides (in PDF format) 上传流程:**
  - Log in to the Registration system 登陆注册系统
  - Manuscripts 点击稿件管理
  - Presentation 点击报告管理
  - Upload Power Point Slides 即可上传演示文稿



**Theme:** Select the **session** according to the notification email you received  
**主题:** 根据邮件提示选择相应汇报主题



**Note:** you can change the website language between English and Chinese by click on your name on the upper right corner. **提示:** 可点击右上角您的名字，进行中英文页面切换。

**Detailed requirements on your oral presentation: Clearly present the following information during your oral presentation (15 mins) :**

口头汇报（15 分钟）需要清晰的展示以下内容

1) At the beginning of the presentation, please introduce yourself on:

汇报开始请面对观众作自我介绍:

- ❖ The title of your paper  
文章题目
- ❖ The authors' names and their affiliations  
作者姓名及工作单位、学校
- ❖ Your research direction  
研究方向

2) Then you can switch to your PPT slides and introduce your paper

然后，一边播放 PPT 一边进行讲解

**Contact us 联系我们**

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Event Assistant

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